

Unit of Competency

CPPACC4003 Assess accessibility of construction plans

Modification history

Release	Comments
1	Supersedes and is equivalent to CPPACC4003A Assess construction plans. Minor change to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages. This version first released with CPP Property Services Training Package Release 14.0.

Application

This unit of competency specifies the skills and knowledge required to work with clients to ensure that construction plans provide adequate access for people with disability. It includes assessing construction plans and working drawings against the accessibility requirements of relevant legislation, codes and standards and preparing a construction plan assessment report.

This unit is for individuals who work independently using specialised knowledge to conduct a range of access consulting services.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Prerequisite Unit

None.

Unit Sector

Access Consulting.

Elements and Performance Criteria

1. Respond to client enquiry.	1.1 Identify client requesting construction plan assessment and establish their authority to act according to workplace requirements. 1.2 Consult with client to clarify assessment requirements and confirm own competence and organisational capability to respond to client needs. 1.3 Obtain and document client authority to proceed with assessment activities according to workplace requirements.
2. Establish client relationship.	2.1 Negotiate to confirm contractual arrangements with client, and document and store agreement according to workplace and regulatory requirements. 2.2 Negotiate and finalise written client brief, including detailed assessment instructions, according to workplace requirements. 2.3 Obtain copies of all relevant documentation for assessment according to workplace requirements. 2.4 Record all documentation received according to workplace requirements.
3. Assess construction plans.	3.1 Assess relevant documentation and carry out required measurements and calculations according to workplace requirements.

	3.2 Document identified non-compliances and rectification strategies to meet regulatory and workplace requirements.
4. Report on construction plan assessment.	4.1 Prepare construction plan assessment report to meet contractual and workplace requirements. 4.2 Review draft construction plan assessment report in consultation with relevant persons and incorporate feedback into final report. 4.3 Forward construction plan assessment report to client according to contractual arrangements. 4.4 Maintain copies of construction plan assessment report and associated documentation for future reference according to regulatory and workplace requirements.

Foundation skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CPPACC4003A Assess construction plans

Links

The Companion Volume Implementation Guide for the CPP Property Services Training Package is available at: <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPACC4003 Assess accessibility of construction plans

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Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by assessing the accessibility of construction plans for two different clients.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- Commonwealth, state and territory legislation, regulations, codes and standards relevant to access consulting activities:
 - anti-discrimination and disability discrimination
 - building control including local government regulations and by-laws
 - National Construction Code (NCC) building classifications and access requirements
 - *Disability (Access to Premises – Buildings) Standards 2010* under the *Disability Discrimination Act 1992* (or their successors) – known as the Access to Premises Standards
 - National Disability Insurance Scheme (NDIS) *Specialist Disability Accommodation Design Standard* (or its successor)
 - Livable Housing Australia *Livable Housing Design Guidelines* (or its successor)
 - principles of universal design
 - privacy and confidentiality
- interpersonal communication strategies used to effectively relate to people from a range of social, cultural and ethnic backgrounds and with a range of physical and cognitive abilities
- measurements and calculations used to determine provisions for access
- types of construction plans and drawings and methods for their interpretation
- negotiation techniques
- types of disability and limitations that each disability places on an individual's ability to access the environment
- workplace requirements for assessing the accessibility of construction plans:
 - documentation and records administration
 - format and content of:
 - client contractual arrangements
 - construction plan assessment reports
 - quality
 - work role boundaries – responsibilities, limitations and professional abilities.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

Assessment must be conducted in the workplace or a simulated workplace using realistic conditions, materials, activities, responsibilities, procedures, safety requirements and environmental considerations.

Candidates must have access to documentation, information and technologies required to achieve the performance criteria and performance evidence.

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