|  |  |
| --- | --- |
| **UNIT CODE** | CPPSEC2XXX |
| **UNIT TITLE** | Apply risk assessment to select and carry out response to security risk situations |
| **APPLICATION** | This unit specifies the skills and knowledge required to apply risk assessment to select and carry out responses to identified security risk situations.  It includes:   * interpreting and complying with standard operating procedures, workplace policies and legal rights and responsibilities including workplace health and safety (WHS * monitoring the environment to identify potential security risks, and applying risk assessment to select and carry out security responses that are proportionate to the level of risk and own authority * using security equipment to assist the response and communicate with others * recording details of the security risk and response * participating in a review to identify and control effects of stress on own well-being * assist in identifying improvements to future response procedures   It applies to people working under general supervision as members of a security team.  This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities. |
| **PREREQUISITE UNIT** | Nil |
| **ELEMENTS** | **PERFORMANCE CRITERIA** |
| Elements describe the essential outcomes. | Performance criteria describe what needs to be done to demonstrate achievement of the element. |
| 1. Interpret and comply with procedures and legal requirements. | 1.1 Read standard operating procedures and workplace policies to clarify own responsibilities and authority to respond to security risk situations.  1.2 Interpret policies and procedures to understand and comply with legal rights and responsibilities including WHS. |
| 2. Monitor environment and identify security risks. | 2.1 Monitor environmental factors to maintain situational awareness.  2.2 Identify potential security risk situations. |
| 3. Assess risks and select security responses. | 3.1 Assess degree of risk to self, others, property and premises.  3.2 Select security response proportionate to level of risk and own authority, and seek advice or assistance as required from relevant persons. |
| 4. Respond to security risk situations and record details. | 4.1 Carry out security responses to ensure the safety and security of self, others, property and premises is maximised within the scope of own responsibility, competency and authority.  4.2 Use security equipment to communicate clear and accurate information to relevant persons and assist security responses according to standard operating procedures.  4.3 Secure and preserve incident scenes and maintain security following response procedures.  4.4 Record incident details in notebook using clear, concise and factual information. |
| 5. Assist in review of security responses. | 5.1 Participate in review of security responses and provide observations in a clear, concise and constructive manner.  5.2 Identify effects of stress related to own well-being and use appropriate stress management techniques.  5.3 Identify areas, in discussion with relevant persons, for improving future response procedures and for reducing the effects of stress. |
| ***FOUNDATION SKILLS***  A person demonstrating competency in this unit must have the following language, literacy, numeracy and employment skills:   * language skills to provide information or advice using structure and language to suit the audience * writing skills to record and describe observations * reading skills to interpret and follow:   + standard operating procedures and policies that clarify legal rights and responsibilities and WHS requirements * speaking and listening skills to ask questions and listen to answers to gain information or confirm understanding when communicating details of risk situations * numeracy skills to estimate time required to carry out security response procedures * problem solving skills to match security responses to degrees of risk * self-management skills to plan tasks to meet response requirements * teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others | |
| **UNIT MAPPING INFORMATION** | Supersedes and is equivalent to CPPSEC2004B Respond to security risk situation |
| **LINKS** | Companion volumes to this training package are available at the VETNet website:  <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b> |

|  |  |  |
| --- | --- | --- |
| **TITLE** | | CPPSEC2XXX Apply risk assessment to select and carry out response to security risk situations |
| **PERFORMANCE EVIDENCE** | | |
| A person who demonstrates competency in this unit must on two (2) separate occasions, apply risk assessment to select and carry out appropriate responses to two (2) different security risk situations. On each occasion:   * one (1) risk situation involving a suspicious package in a public area * one (1) risk situation involving a person behaving in an aggressive and threatening manner   In doing this, the person must meet the performance criteria for this unit. | | |
| **KNOWLEDGE EVIDENCE** | | |
| To be competent in this unit, a person must demonstrate knowledge of:   * standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements including:   + apprehension, arrest and restraint of persons   + counter terrorism   + duty of care   + licensing requirements and limits of own authority   + use of force   + use of self-defence techniques   + workplace health and safety (WHS) * approved communication terminology, call signs and radio channels used in the security industry * approved security response options * basic understanding of the force model * methods and reasons for securing and preserving an incident scene * potential adverse health effects arising from the use of force or physical restraint including positional asphyxia * procedures for communicating and collaborating with emergency services personnel * signs and indicators of stress * techniques for recognising and controlling own stress * steps involved in basic risk assessment and how they are applied * types of behaviours and non-verbal language that can escalate conflict * types of security risks that may be present in the work environment | | |
| **ASSESSMENT CONDITIONS** | | |
| Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations.  Assessment of performance must be undertaken in a simulated workplace or environment that reflects workplace conditions. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.  Assessors are responsible for ensuring that the person demonstrating competency has access to:   * specifications of assessment tasks to apply risk assessment to select and carry out response to security risk situations * appropriate documents, materials, equipment and personal protective equipment currently used in industry * standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations | | |
| **LINKS** | Companion volumes to this training package are available at the VETNet website:  <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b> | |

For inclusion in separate Companion Volume: Range Statements

|  |  |
| --- | --- |
| ***Workplace policies and legal rights and responsibilities*** may relate to: | * apprehension and powers of arrest * assignment instructions * client service standards * code of conduct and ethics * communication and reporting procedures * counter terrorism * duty of care * emergency and evacuation procedures * licensing requirements * own role, responsibilities and authority * risk management * team work * use of force guidelines * workplace health and safety (WHS) policies and procedures |
| ***Environmental factors*** may relate to: | * access to assistance and resources * availability of exits and opportunities for evacuation and escape * critical infrastructure * crowd movement and mass gatherings * different degrees of light including low light and darkness * luggage * materials in the area * people demonstrating behaviours of concern * presence of several sources of threat * presence of suspicious packages, plant, vehicles, equipment or people * shopping bags * screens and closed-circuit television (CCTV) * time of day * vehicle movements * weather |
| ***Security risk situation*** may relate to: | * biological hazards * bomb threats * chemical spills * electrical faults * explosives * fire accelerants * injury to personnel * mass gatherings * noise, light, heat or smoke * persons carrying weapons * persons causing a public nuisance * persons demonstrating suspicious, aggressive or violent behaviour * persons suffering from emotional or physical distress * persons under the influence of intoxicating substances * persons with criminal intent * persons, vehicles, plant or equipment in unsuitable locations * prohibited and dangerous items * suspicious packages or substances * terrorism threats or activity such as vehicles entering a mall |
| Security response may involve: | * apprehension of persons * establishing a sterile area * evacuating the premises * isolating risk or area of potential risk * negotiation to defuse conflict or risk * notifying emergency services personnel * providing access for emergency services * providing first aid * requesting support or assistance * restraint of persons * search of persons * tactical withdrawal * use of personal defence strategies |
| ***Relevant persons*** may include: | * colleagues * emergency services personnel * members of the public * specialist personnel * supervisors * technical experts |
| Security equipment may include**:** | * batons * communication equipment: * telephone and mobile phone * pager * portable and mounted two-way radio * handcuffs * personal protective equipment (PPE): * high visibility vest * body armour * slash proof gloves * security equipment: * electronic screening equipment * video cameras and monitors * spray |
| Effects of stress may include: | * being distracted * demonstrating frustration * demonstrating negative body language * inability to concentrate * over-talking * showing increasing aggression * tiredness * using minimal spoken communication * using uncoordinated movements |
| Stress management techniques may include: | * accessing counselling * accessing formal debriefing processes * conscious use of personal recreational activities such as exercise * informal exploration of incidents with team members and supporters * reviewing practices, procedures and resources to identify improvements |