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| **UNIT CODE** | CPPSEC3XXX |
| **UNIT TITLE** | Inspect and test cash-in-transit security equipment and rectify faults |
| **APPLICATION** | This unit specifies the skills and knowledge required to inspect and test cash-in-transit security equipment and rectify identified faults to ensure continuity of cash-in-transit security services.It includes: * interpreting and complying with workplace procedures and policies and legal rights and responsibilities when inspecting and testing cash-in-transit security equipment and rectifying faults
* reviewing maintenance schedules and manufacturers’ instructions to inspect and test a range of cash-in-transit equipment, components and warning systems to confirm operational effectiveness and identify faults
* assessing the impact of faults on cash-in-transit security services, and promptly coordinating replacement systems or equipment to ensure continuity of services
* regular monitoring of the work environment to identify, assess and control potential hazards and risks
* oral and written reporting of inspection and testing results

It applies to people working independently or under limited supervision as members of a security team.This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities. |
| **PREREQUISITE UNIT** | Nil |
| **ELEMENTS** | **PERFORMANCE CRITERIA** |
| Elements describe the essential outcomes. | Performance criteria describe what needs to be done to demonstrate achievement of the element. |
| 1. Inspect and test cash-in-transit security equipment. | 1.1 Review maintenance schedules, procedures and equipment information to confirm inspection and testing requirements.1.2 Interpret and comply with legislative and workplace requirements for inspecting and testing cash-in-transit security equipment.1.3 Select and organise tools and equipment required to meet work instructions.1.4 Conduct pre-operational checks of cash-in-transit security equipment following manufacturers’ specifications.1.5 Monitor the work area continuously to ensure ongoing safety.1.6 Check and test equipment, components and warning systems for operational effectiveness following manufacturers’ specifications and report faults to relevant persons. |
| 2. Assess and rectify faults in cash-in-transit security equipment. | 2.1 Assess identified equipment faults to clarify impact on cash-in-transit security services.2.2 Identify and assess potential hazards and risks to security services and the work area, and implement necessary controls.2.3 Tag non-serviceable systems or equipment and arrange repair or disposal.2.4 Promptly coordinate replacement system or equipment to ensure continuity of cash-in-transit security services. |
| 3. Record and report inspection and testing results. | 3.1 Orally report results of equipment inspection, testing and maintenance to relevant persons.3.2 Complete inspection and testing records using workplace documentation. |
| ***FOUNDATION SKILLS***A person demonstrating competency in this unit must have the following language, literacy, numeracy and employment skills:* language skills to use security industry approved communication terminology, codes and signals
* writing skills to:
	+ record equipment maintenance and fault details
	+ complete routine reports and forms
* reading skills to interpret:
	+ workplace procedures and policies that clarify legal rights and responsibilities and WHS requirements
	+ written and diagrammatic equipment manufacturers’ instructions, procedures, technical data and specifications
* speaking and listening skills to:
	+ use questions and active listening to clarify work tasks
	+ orally report issues arising from equipment checking and testing
* numeracy skills to estimate time to complete work tasks
* problem solving skills to:
	+ test equipment to identify faults
	+ assess the impact of faulty equipment on provision of security services
* self-management skills to:
	+ plan tasks to meet job requirements
	+ coordinate the timely replacement of faulty systems or equipment
* teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others
* technology skills to check and test cash-in-transit security equipment
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| **UNIT MAPPING INFORMATION** | Supersedes and is equivalent to CPPSEC3052A Inspect and test cash-in-transit security equipment |
| **LINKS** | Companion volumes to this training package are available at the VETNet website:<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b> |

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| **TITLE** | CPPSEC3XXX Inspect and test cash-in-transit security equipment and rectify faults |
| **PERFORMANCE EVIDENCE** |
| A person who demonstrates competency in this unit must inspect and test the following cash-in-transit security equipment items for operational effectiveness and to identify faults:* two (2) types of communication equipment:
	+ mounted two-way radio
	+ portable two-way radio
* one (1) alarm system
* one (1) access control system
* one (1) surveillance camera.

In doing this, the person must meet the performance criteria for this unit. |
| **KNOWLEDGE EVIDENCE** |
| To be competent in this unit, a person must demonstrate knowledge of:* standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements including:
	+ duty of care
	+ licensing requirements for cash-in-transit operations
	+ licensing requirements and permits for firearms
	+ limits of own responsibility and authority
	+ surveillance
	+ workplace health and safety (WHS) including manual handling
* common faults and malfunctions in cash-in-transit security equipment and devices
* operational features and functions of a range of cash-in-transit security equipment and devices
* procedures for activating and de-activating a range of security systems and devices
* procedures for inspecting and testing a range of cash-in-transit security equipment and devices
* procedures for responding to a violent encounter including armed robbery
* procedures for tagging non-serviceable equipment and systems
* risk assessment steps and how they are applied
* risks and hazards posed by faulty equipment and inspection and testing activities, and related precautions and controls
* tools and equipment required to inspect and test cash-in-transit security equipment
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| **ASSESSMENT CONDITIONS**  |
| Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations. Assessment of performance must be undertaken in an operational workplace environment or environment that reflects workplace conditions. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.Assessors are responsible for ensuring that the person demonstrating competency has access to:* specifications of assessment tasks to inspect and test cash-in-transit security equipment and rectify faults
* appropriate documents, materials, equipment and personal protective equipment currently used in industry
* standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations
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For inclusion in separate Companion Volume: Range Statements

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| ***Equipment information*** may relate to: | * client instructions
* codes of practice, including the National Standards for Manual Handling and the Industry Safety Code
* emergency procedures
* operations manuals and job specifications
* quality assurance procedures
* manufacturers’ specifications
* safety data sheets (SDS)
* standards and certification requirements
* supplier instructions
* workplace policies and procedures
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| ***Workplace policies and legal rights and responsibilities*** may relate to: | * anti-discrimination and diversity
* chain of command
* client service standards
* code of conduct and ethics
* communication and reporting procedures
* consignment manifest
* duty of care
* emergency and evacuation procedures
* industry codes of practice
* licensing requirements for firearms and cash-in-transit operations
* operational instructions for equipment and systems
* own role, responsibilities and authority
* risk management
* surveillance
* use of firearms
* workplace health and safety (WHS) policies and procedures
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| ***Cash-in-transit security equipment*** may include: | * access control systems
* alarm systems
* communications equipment
* digital versatile discs (DVDs), video cassette recorders (VCRs) and webcams
* electronic equipment
* firearms
* mobile and fixed telephones
* portable and mounted two-way radio
* PPE
* public address system
* surveillance cameras
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| ***Checking*** may relate to: | * confirming operational effectiveness
* identifying faults or damage that may limit operational capability
* identifying potential risks and hazards
* identifying servicing or maintenance requirements
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| ***Relevant persons*** may include: | * authorities
* clients or their staff
* colleagues
* emergency services personnel
* members of the public
* security personnel
* specialist or technical staff
* supervisors
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| ***Potential hazards and risks*** may relate to: | * exposed electrical wiring
* firearms handling
* hazardous or dangerous goods and materials
* manual handling
* non-compliance with manufacturers’ specifications
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