Qualification CPP30619

Certificate III in Investigative Services

# Qualification description

This is a qualification for investigators, responsible for factual investigation and inquiry work or covert surveillance operations. Investigators operate under limited supervision and use discretion and judgement to search for information about a person’s character, actions or work and gather evidence that may be used in court.

Occupational titles may include:

* inquiry agent
* private investigator.

This qualification provides occupational specialisations in factual investigation and surveillance, and a pathway to further learning and work in investigations management.

Investigators undertaking surveillance operations are required to operate a surveillance vehicle in compliance with road and traffic laws.

Legislative, regulatory or certification requirements apply to investigative services in some states and territories. For further information, check with the relevant regulatory authority.

# Packaging rules

To achieve this qualification, competency must be demonstrated in 16 units of competency, consisting of 5 core and 11 elective units. Electives are to be chosen as follows:

* all 8 units in Group A plus 3 units from any other group not already selected, **or**
* all 7 units in Group B plus 4 units from any other group not already selected
* up to 1 unit may be selected from any training package, as long as it contributes to a valid, industry-supported vocational outcome and maintains the AQF level of this qualification.

## Core

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| CPPINV3026 | Work effectively in investigative services |
| CPPINV3027 | Develop investigation plans |
| CPPINV3028 | Investigate and locate subjects |
| CPPINV3029 | Provide quality investigative services to clients |
| CPPSEC3124 | Prepare and present evidence in court |

## Elective

**Group A: Factual Investigation**

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| --- | --- |
| BSBSMB305 | Comply with regulatory, taxation and insurance requirements for the micro business |
| CPPINV3030 | Conduct factual investigations |
| CPPINV3031 | Conduct interviews and take statements to support investigations |
| CPPINV3032 | Develop factual investigation reports |
| HLTWHS003 | Maintain work health and safety |
| PSPCRT007 | Compile and use official notes |
| PSPREG006 | Produce formal record of interview |
| PSPSEC009 | Handle sensitive information |

**Group B: Surveillance**

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| BSBSMB305 | Comply with regulatory, taxation and insurance requirements for the micro business |
| CPPINV3033 | Conduct covert surveillance operations |
| CPPINV3034 | Organise and operate surveillance vehicles |
| CPPINV3035 | Develop surveillance investigation reports |
| HLTWHS003 | Maintain work health and safety |
| PSPCRT007 | Compile and use official notes |
| PSPSEC009 | Handle sensitive information |

**Group C: General**

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| AVIY3075 | Control remote pilot aircraft systems in normal flight |
| BSBSMB301 | Investigate micro business opportunities |
| BSBSMB401 | Establish legal and risk management requirements of small business |
| BSBSMB404 | Undertake small business planning |
| CPPSEC3101 | Manage conflict and security risks using negotiation |
| FNSMCA303 | Serve legal process |

# Qualification Mapping Information

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| --- | --- | --- | --- |
| Code and title | CPP07 Property Services Training Package | Comments | Anticipated equivalency statement |
| CPP30619 Certificate III in Investigative Services | CPP30607 Certificate III in Investigative Services | Supersedes and is equivalent to CPP30607 Certificate III in Investigative Services.  Changed packaging arrangements including an increase in the total number of units and changed core and elective requirements.  Streaming introduced to align occupational specialisations with industry requirements. | E |

# Links

An Implementation Guide to this Training Package is available at: <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>