

Draft 0.1

This is our work-in-progress update to CPPSEC3031A Organise and operate a surveillance vehicle:
<https://training.gov.au/Training/Details/ CPPSEC3031A>.

We are working with industry experts to ensure the updated unit:

- meets current and anticipated industry needs
- complies with current Standards for Training Packages
- is written in clear understandable English.

Information on our training package review and development process is available here:
<http://www.artibus.com.au/project-stage>.

Summary of changes from current endorsed unit

Title change

Elements and performance criteria redeveloped to simplify and better articulate unit structure

Required knowledge updated and rationalised to add specificity and relevance

Draft 2:

Code changed to CPPINV3034

Modified licensing statement

General edits to tighten language in PCs and clarify knowledge evidence

Companion volume links added

Assessment Conditions: replacement statement referring to security trainers licence requirements (from security operations) and included new wording focused on licensing for investigations training/assessment.

Post EE:

Minor edits

Foundation skills modified to clarify requirements

Unit of Competency CPPINV3034

Organise and operate surveillance vehicles

Application

This unit specifies the skills and knowledge required to conduct covert surveillance operations using mobile or static surveillance techniques that may include operating a surveillance vehicle. It includes selecting surveillance methods, equipment, sites and routes, and applying contingency options where surveillance integrity is compromised. The unit requires collection of evidence and compliance with admissibility rules.

A person working at this level would be expected to take responsibility for organising and completing tasks assigned to them without close supervision.

This unit forms part of the licensing requirements for people engaged in investigative services in some states and territories. For further information, check with the relevant regulatory authority.

Prerequisite Unit

None.

Elements and Performance Criteria

1. Organise and maintain surveillance vehicle.	<ul style="list-style-type: none">1.1 Review work instructions, procedures and workplace policies and obtain required authorisations to organise and operate a surveillance vehicle.1.2 Confirm legal rights and responsibilities and comply with regulatory requirements for organising and operating a surveillance vehicle.1.3 Assess surveillance requirements, area and distance of operation and select suitable vehicle.1.4 Inspect vehicle and maintenance records and conduct pre-operational checks to verify correct and safe operation.1.5 Take required actions to rectify faults or malfunctions or seek replacement parts to ensure vehicle is operational in accordance with manufacturers' instructions.1.6 Obtain required vehicle consumables, spare parts and personal protective equipment to allow for contingencies during surveillance vehicle operation.
2. Equip surveillance vehicle.	<ul style="list-style-type: none">2.1 Obtain surveillance equipment and stores to equip vehicle according to work instructions.2.2 Arrange internal layout of vehicle to support full use of surveillance equipment and stores.2.3 Safely secure surveillance equipment and stores to maximise accessibility and personal comfort and minimise risk in accordance with work health and safety requirements.
3. Safely operate vehicle for surveillance activities.	<ul style="list-style-type: none">3.1 Follow road and traffic laws to navigate vehicle in front of, or behind another vehicle and anticipating its movement.3.2 Anticipate, identify and control driving hazards by applying safe and defensive driving techniques.

	<p>3.3 Drive vehicle in a safe and controlled manner to avoid damage to persons, property and the environment.</p> <p>3.4 Position vehicle to enable surveillance of subject and evidence collection in accordance with work instructions.</p>
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Foundation skills

Candidates require:

- reading skills to interpret:
 - information in diagrammatic formats such as maps when operating global positioning systems
 - key requirements of manufacturers' instructions.

Unit Mapping Information

Supersedes and equivalent to CPPSEC3031A Organise and operate a surveillance vehicle.

Links

Companion Volume Implementation Guide:

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPINV3034

Organise and operate surveillance vehicles

Performance Evidence

To demonstrate competency, a candidate must meet the performance criteria of this unit by organising and operating a surveillance vehicle that is fit-for-purpose, to conduct three different surveillance operations.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- workplace policies and procedures that ensure compliance with legislative and regulatory requirements when operating surveillance vehicles:
 - legislative requirements and authorisations required for organising and operating surveillance vehicles
 - legislative restrictions on the use of recording devices
 - road and traffic laws in jurisdiction of operation
 - work health and safety requirements
- codes of conduct and types of investigative behaviours that are unethical, illegal or represent misconduct
- factors impacting the selection and suitability of surveillance vehicles:
 - curtains
 - number plates
 - paint style and colour
 - radio antennas
 - roof racks
 - sporting and trades accessories
 - wheel covers
 - window tinting
- methods for conducting pre-operational checks to ensure surveillance vehicles are safe and roadworthy
- surveillance techniques using a vehicle:
 - in front of another vehicle
 - following from behind another vehicle
- vehicle consumables and spares and surveillance equipment and stores used when operating surveillance vehicles:
 - consumables and spares:
 - brake fluid
 - fuel
 - tyres
 - water
 - equipment:
 - binoculars
 - camera
 - communications equipment

- global positioning system
- infrared
- laptop computer
- mirrors
- monopod or tripod
- personal protective equipment
- power inverter
- recording devices
- telephoto lens
- vehicle
- video camera
- stores:
 - changes of clothing
 - disguises
 - food, water and toilet fittings
 - props.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

All individuals engaged by an RTO for investigations licensing purposes must hold the licence for performing the investigations activities for which the individual is providing training or assessment. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment must be conducted in the workplace or in a simulated workplace environment. Candidates must have access to:

- work instructions and associated documentation, surveillance vehicle and equipment, stores, parts and consumables required to achieve the performance evidence.

Links

Companion Volume Implementation Guide:

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>